



Superstart Childcare
88 Lady Ruby Dr, East Tamaki
Tel: 09 274 9226
Email: info@superstart.co.nz

Account details for fee payments:

Name of bank: ANZ Bank

Branch: Botany

Name of account: Superstart Childcare Ltd

Account number: 01 0221 0561370 00

- Please add your child's name as a reference

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Superstart Fee Policy:

- 1 Then center is not licensed to care for your child outside of opening hours. A late fee of \$10 will be charged per 10 minutes if you fail to pick up or drop off your child within agreed times. (A late fee of \$10/ per hour will be charged if you pick up your child inside of our opening hours).
- 2 A **\$35** administration fee is charged for new enrolments payable at the time of enrolment (**Not refundable**).
- 3 Please note we do charge for sick and absence days.
- 4 One week notice in writing **MUST** be given if your child is to be absent due to holidays.

Holidays: 2 weeks free holidays per year (cannot be carried over to the next year) –
NO FEES

- Three weeks' notice in writing **MUST** be given if your child is permanently leaving the center, failure to do this will result in full fees being charged. You cannot start your child at another facility until after 3 weeks.

I have read, understand and accept all of the above terms of this Policy.

Child's Name _____

Parent Signature: _____

Date: _____